



**UNCLASSIFIED
Visitor Request**

Visitor(s): (Rank/Grade, Title, Command, or Company Name)

Date(s):

Purpose of Visit:

Organization(s) of Primary Interest:

Point of Contact/Phone # for Visitor

Coordination Requirements: (Lodging, Transportation, Courtesy Call, Meetings, Meals)

Complete the LOGCOM Visitor Request and submit to Protocol Office by facsimile, or electronically transmitted via electronic mail. When transmitting by facsimile the visit request must be on official letterhead or on an OPNAV 5521/27 Visit Request.

LOGCOM PROTOCOL FAX: 229-639-8129; Email: susan.lawton@usmc.mil

Contact the LOGCOM Protocol Office at 229-639-5759 with questions or concerns.

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