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UNITED STATES MARINE CORPS

STATEMENT OF WORK (SOW)

for

SECONDARY REPARABLE (SECREP) LOGISTICS INTEGRATION SUPPORT

Prepared by:

**SECREP Maintenance Management Department (Code 590)
Supply Chain Management Center, Marine Corps Logistics Command
814 Radford Boulevard Suite 20301
Albany, Georgia 31704-0301**

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1.0 SCOPE

This Statement of Work (SOW) identifies the Marine Corps' requirements, as well as Contractor and Government responsibilities, for Logistics Integration Support (LIS) of selected Secondary Repairables (SECREPs). The scope of this effort encompasses the remanufacturing/overhaul/repair (ROR) of selected SECREPs and related logistics support services that are currently being performed by and for the Intermediate Maintenance Activities (IMA) of the Marine Force Service Support Groups (FSSGs).

1.1 Background

The Marine Corps' Integrated Logistics Capability (ILC) initiative to collapse the IMA echelons of maintenance and divest itself of industrial maintenance capabilities, currently performed in garrison at the fourth echelon of maintenance, necessitate additional emphasis on materiel availability and reliability, as well as assurance that the supporting establishment is responsive to the needs of the operating forces. Marine Corps SECREP maintenance capabilities in garrison will be limited to those that are anticipated to be required and performed on the battlefield.

2.0 APPLICABLE DOCUMENTS

These documents, in effect on the date of solicitation unless otherwise specified, apply to the performance of this SOW.

2.1 Department of Defense Standards

MIL-STD-129	DOD Standard Practice for Military Marking
MIL-STD-2073-1D	DOD Standard Practice for Military Packaging

2.2 Other Government Documents and Publications

DOD 4000.25-1-M	Military Standard Requisitioning and Issue Procedures (MILSTRIP) Manual
DOD 4000.25-2-M	Military Standard Transaction Reporting and Accounting Procedures (MILSTRAP) Manual

Military Handbooks (For Guidance Only)

MIL-HDBK-61	Configuration Management Guidance
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2.3 Industry Standards

ANSI/ISO/ASQC Q9001-2000	Quality Management Systems-Requirements
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ASTM-3951

Standard Practice for Commercial Packaging

Industry Standards (For Guidance Only)

ANSI/EIA-649-98

National Consensus Standard for Configuration Management

(Copies of military standards and specifications are available from the DOD Single Stock Point, Defense Automated Printing Service Philadelphia, Building 4D, 700 Robbins Avenue, Philadelphia, PA 19111-5094, Telephone (215) 697-2179 or DSN 442-2179, or <http://dodssp.daps.mil>.)

In the event that the Contractor desires information from Marine Corps TMs (for reference purposes), the Government Program Office shall be contacted via e-mail (SMBLogcomMMDCCode590@logcom.usmc.mil) and electronic copies will be provided electronically (in .pdf format). If the requested publication is not available on the Marine Corps publications website, a hard copy will be mailed to the Contractor.

3.0 CONTRACTOR REQUIREMENTS**3.1 General**

The Contractor shall:

a. Provide LIS to the Marine Corps for the remanufacture/overhaul/repair and engineering support related to performance, reliability, and maintainability improvements of selected SECREPs. SECREPs to be remanufactured/overhauled/repared are identified in the attachment to this SOW.

b. Provide LIS services for; order receipt, tracking of SECREP shipments, order status reporting and updates, warranty registration and claims management, worldwide shipment of selected SECREPs to customers to include the collection and return of unserviceable SECREPs for remanufacturing, and automated billing for SECREP exchanges.

c. Establish and maintain an Electronic Data Interchange (EDI) capability to interface with the Marine Corps' legacy logistics support systems, the Defense Automated Address System Center (DAASC) for order management, the Defense Finance and Accounting System (DFAS) for financial transactions, and commercial entities (as applicable).

d. Develop and implement a warranty administration program that includes serialization of SECREPs, warranty registration, submission and tracking of claims, and electronic generation and submission of Product Quality Discrepancy Reports (PQDR) specifically annotated "*for informational purposes only*" whenever a warranty claim is submitted.

e. Jointly review the SECREP listing, with the Government, to ascertain future Marine Corps' remanufacturing/repair requirements.

Note:

The Government and Contractor will jointly review the SECREP listing to ascertain future Marine Corps' SECREP remanufacturing/repair requirements, to include addition/deletion of NSNs. Reviews will be conducted as a result of mutual agreement between both parties and at the request of either party. At a minimum, reviews shall be conducted semi-annually. The Contractor will receive advance notice of anticipated additions/deletions whenever possible. All SECREPs affected by this effort, now and in the future, will be identified in the attachment to this SOW, or amendments thereto as authorized by the Contracting Officer. If an item has been superseded or is obsolete, and is no longer required by the Marine Corps, the SECREP will be removed from the contract Task Order by written modification issued by the Contracting Officer. The Government will advise the Contractor of any potential Marine Corps requirements for additional SECREPs related to anticipated weapon system modifications, weapon systems being phased into the inventory, and expansion of the ILC 4th Echelon of Maintenance outsourcing program. Only those changes issued by written modification from the Contracting Officer are authorized, and binding upon the Contractor and the Government.

3.2 Detailed Tasks

3.2.1 Program Management

The Contractor shall develop and implement a Program Management Plan that:

a. Describes the Contractor's organization for purposes of managing requirements of this SOW.

b. Assigns and defines functions, duties, and responsibilities, management procedures and policies, and reporting requirements for the conduct of contractually imposed tasks and responsibilities as delineated in this SOW.

The Program Management Plan {inclusive of an Implementation/Phase-In Plan (which covers migration of SECREP remanufacture/overhaul/repair from General Support Maintenance [GSM] to the Contractor), provisions for addition and deletion of SECREP NSNs to be remanufactured/overhauled/repared throughout the life of the contract Task Order, Quality Assurance Plan, Configuration Management Plan, Warranty

Management Plan, and a Risk Management Plan} shall be submitted for approval to the Government within 30 days of task order award.

The Contractor's Program Management Plan shall address each of the following areas of the program, depicting the methodologies to be employed:

- Organizational Structure
- Implementation/Phase-In (in regard to each SECREP NSN and RIP location)
- Requisition Management
- Addition and Deletion of SECREP NSNs
- Quality Assurance
- Configuration Management
- Warranty Management
- Risk Management Planning for:
 - Surge Requirements
 - Support of Contingencies
 - Transportation of SECREPs

NOTE

“Contingencies” as used throughout this SOW is defined as: “deployment of Marine Corps units to support/conduct combat operations, peacekeeping missions, humanitarian relief operations, and any other duties/responsibilities as may be directed by the Secretary of the Navy, Secretary of Defense, Joint Chiefs of Staff, Congress, or the President of the United States”.

{CDRL A001, DI-MGMT-80004 Management Plan}

3.2.1.1 Program Implementation Status Report

The Contractor shall submit Program Implementation Status Reports to the Government by the 10th of each month, commencing 30 days after Task Order award, until such time that implementation/phase-in has been completed for each of the SECREP NSNs identified in the (original, unmodified) attachment and each major Repairable Issue Point (RIP) site.

{CDRL A002, DI-MGMT-80368 Status Report}

3.2.1.2 Surge Requirements

The Contractor shall plan for, document, and revise (as necessary) support of remanufactured/overhauled/repared SECREP surge requirements. Support for surge requirements shall be documented, in detail, in the Contractor's Management plan, in the Surge/Contingency Support section.

3.2.2 Remanufacture/Overhaul/Repair

The Contractor shall remanufacture/overhaul/repair selected SECREPs for Marine Corps weapon systems, combat support systems, and combat service support system components. The remanufactured/overhauled/repared SECREPs shall meet or exceed all original equipment manufacturer (OEM) maintenance, calibration, and performance specifications for Marine Corps applications. In the event OEM specifications are not available the Contractor shall notify the Contracting Officer and secure permission to use best commercial practices. When available, the Contractor shall provide the specific details of the work to be performed (including component parts to be replaced) during the ROR process as part of the proposal for pricing and terms on a SECREP. A certificate of conformance shall accompany all remanufactured/overhauled/repared SECREPs. The Contractor shall establish reliability standards for the remanufactured/overhauled/repared SECREPs by calculating MTBF and tracking other failure trends.

Remanufacturing:

Remanufacturing is the process of returning a used, worn out, or otherwise unserviceable item/assembly to a condition that is as close to new as possible. The item/assembly is completely disassembled, cleaned, inspected, re-machined, reassembled, aligned/calibrated, and tested to ensure functional operation and conformance to quality standards. All core items are reworked to meet all of the original equipment manufacturer's specifications thereby ensuring that the remanufactured item/assembly meets original equipment specifications. Wearable component parts such as bearings, rings, pistons, and gaskets are automatically replaced. Remanufactured items/assemblies are returned to a like new condition in regard to performance and reliability.

Overhaul:

Overhaul is the complete disassembly, cleaning, evaluating, and reassembly of an item/assembly (to include all of its components and sub-components) for the purpose of replacing any parts that are out of tolerance for serviceability. Component parts that are within acceptable tolerance are reused. Although overhauled items/assemblies meet OEM performance standards, the reliability (life expectancy) is less than a remanufactured or new item/assembly.

Repair:

Rework/replacement of failed component part(s) to restore an item/assembly to a serviceable condition that performs within the OEM's specification tolerances. Disassembly and reassembly of the item/assembly is limited to the extent necessary for rework/replacement of failed component part(s). Reliability and remaining service life of the item/assembly are determined by the aggregate condition of the item's associated component parts.

3.2.2.1 Configuration Management

The Contractor is encouraged to recommend product performance, reliability, and maintainability improvements (based upon best business practices, OEM engineering change improvements, advances in technology, or any combination of factors that will provide the Government with an improved product) for the SECREPs covered by this SOW. MTBF averages and trends will be documented and tracked as detailed in the Contractor's Program Management Plan. Proposed product improvements that affect external form, fit, function, and/or interface, as well as performance/maintainability improvements, shall be submitted for Government approval via a Class I Engineering Change Proposal (ECP). The Government shall not incur any costs for proposed ECPs unless specifically authorized, in advance, by written modification to the Task Order for: 1) development of an ECP at the request of the Government or 2) approval for implementation of a proposed ECP.

The Contractor is encouraged to deviate from the established internal configuration baseline to improve SECREP reliability without requesting prior Government approval (providing there is no additional cost to the Government), however the Contracting Officer shall be notified of any such changes within 30 days of implementation. MIL-HDBK-61, Configuration Management Guidance, and ANSI/EIA-649, National Consensus Standard for Configuration Management may be referenced for guidance. The Contractor shall be responsible for implementing approved product improvement(s), authorized by modification to the Task Order, and monitoring SECREP performance to verify that the modification(s) result in the desired enhancement in product performance, reliability, and/or maintainability. The Contractor shall continuously monitor each SECREP's configuration and track all changes. The Contractor shall submit an annual summary report of configuration changes implemented to the Government's Program Office.

{CDRL A003, DI-CMAN-80639C Engineering Change Proposal}

{CDRL A004, DI-CMAN-80640C Request for Deviation}

{CDRL A005, DI-CMAN-81253A Configuration Management Status Information}

3.2.2.2 Requisition Management

Requisition Management shall be accomplished using a combination of MILSTRIP, MILSTRAP, and SASSY specific transactions between the Marine Corps and the Contractor. Requisition Management shall include order receipt, issue of remanufactured/overhauled/repared SECREPS, order status reporting and updates as required, tracking of shipments, and recovery of cores for remanufacture/overhaul/repair.

Specifically, the Contractor shall:

- A. Accept a requisition for remanufacture/overhaul/repair (ROR) in the format of a SASSY specific ZBE transaction.
- B. Provide supply status updates with estimated delivery dates in the form of MILSTRIP AE_ transactions.

- C. Accept receipt acknowledgements in the form of MILSTRAP DRA transactions.
- D. Provide billing information as detailed below in paragraph 3.2.2.6.

Pertinent format and data element definitions codes are defined in DOD 4000.25-1-M and DOD 4000.25-2-M. A program unique Routing Identifier Code (RIC) of LC4 and contractor DODAACs for each major RIP site shall be established and assigned by the Government to facilitate order processing under this SOW. Contractor must possess an EDI capability to facilitate requisition management as specified below in paragraph 3.2.4. Furthermore, the Contractor shall monitor each SECREP NSN to ascertain demand rates, mean time between failure rates, and maintenance/failure analysis trends.

3.2.2.3 Customer Locations

The customer is the United States Marine Corps as an enterprise. There are two major customer sites within the Continental United States (CONUS) and two major sites overseas (OCONUS). The major CONUS sites are located at Camp Lejeune, NC and Camp Pendleton, CA. The major overseas sites are located in Hawaii, and Okinawa, Japan. Additionally, the Marine Corps Reserve establishment consists of approximately 180 other customer locations throughout CONUS. During contingency operations, the Contractor may be required to deliver SECREPs to, and recover unserviceable SECREPs from, destinations other than those described in this paragraph.

3.2.2.4 Packaging, Handling, Storage and Transportation (PHS&T)

The Government shall be responsible for ensuring that all hazardous materials (HAZMAT) have been drained/removed from the unserviceable SECREPs prior to turn-in for remanufacturing/overhaul/repair. The Contractor shall maintain complete visibility of all SECREPs from place of origin to destination (including during transit), and provide the same level of visibility to all customer sites. Additionally, the Contractor shall assume possession of unserviceable SECREP at the RIP and maintain visibility of SECREPs being returned for remanufacture/overhaul/repair. The Government shall retain/assume responsibility and liability for the timely loading and unloading of shipments at the RIP locations.

3.2.2.4.1 Preservation and Packaging

The Contractor shall be responsible for preservation and packaging of items being remanufactured/overhauled/repared under the terms of this SOW. Items being delivered to RIPs located in CONUS shall be packaged and preserved using best commercial methods IAW ASTM-D-3951-98. Items being delivered to RIPs located OCONUS (for export shipments) will be packaged per paragraph 6.1 of ASTM-D-3951-98. Large SECREPs, such as engines and transmissions, shall be palletized (at a minimum) for easy movement and storage. Specialized military shipping containers meeting the requirements of MIL-STD-2073-1D Method 55 may be utilized for individual shipments when available, however maximum utilization of crated/bulk shipments is preferred.

3.2.2.4.2 Marking

All SECREPs shall be marked in accordance with MIL-STD-129 to include bar coding and annotation of the enclosed SECREP's serial number on the exterior packaging.

3.2.2.5 Delivery

Freight addresses for delivery and pick-up of the SECREPs covered by this SOW are listed in the DoD Activity Address Code (DODAAC) directory. The Contractor shall assume responsibility for all shipping costs. The Contractor shall establish and maintain the capability of shipping serviceable SECREPs to any location worldwide, to include recovery of unserviceable SECREP for remanufacturing/overhaul/repair, commensurate with routine, urgent, and contingency requirements. OCONUS shipment of SECREPs will include customs exoneration. The Contractor shall apply for all necessary International Traffic and Arms Regulation (ITAR) related import and export authorizations from the Bureau of Export Administration, PO Box 273, Washington, DC 20044 and/or from the U. S. Department of Commerce for the Contractor's use in executing the program.

3.2.2.6 Finance and Accounting

The intent of the program is to have an automated system to bill customers for services performed. The Contractor shall complete all financial transactions with the Government via Electronic Data Interface (EDI). Pricing for remanufacturing/overhauling/repairing SECREPs will presume a complete and configurationally correct SECREP that can be remanufactured/overhauled/repared (any exceptions to the preceding will result in additional charges for any core components of the unserviceable SECREPs that can not be remanufactured/overhauled/repared) with all castings, components, accessories, sheet metal, and hang-on items that comprise the specific NSN attached or otherwise provided. This will eliminate the need for a separate core credit transaction. Likewise, SECREPs issued pursuant to warranty claims shall not be billed (unless the warranty claim is later determined to be invalid). The Government shall be obligated to pay the specified price for the remanufacture/overhaul/repair of a SECREP upon providing an appropriate requisition and the Contractor's acceptance of the physical item. The Contractor shall bill the customer's (RIP) account upon the Government providing a receipt acknowledgement. The Government will provide a roll-up document number for each customer's (RIP) account. The Contractor shall periodically (not more than bi-weekly nor less than monthly) invoice the Government (e.g.: DFAS) against the roll-up document numbers.

3.2.2.6.1 Account Reporting

The Contractor shall submit a monthly Accounting Report electronically to each of the addressees listed in paragraph 4.1, and as part of the Contractor's Production Progress, Status, and Accounting Report, paragraph 4.2. These reports shall serve to itemize the periodic invoices to the Government by roll-up document numbers.

3.2.2.6.2 Component Pricing

Pricing of SECREPs shall be renegotiated on an annual basis.

3.2.3 Warranty Management and Tracking

The Contractor shall develop and administer a warranty management program (inclusive of SECREP serialization, warranty registration, submission and tracking of claims, and electronic generation and tracking of PQDRs) that tracks, controls, and reports all warranty claim submittals, as well as disposition of warranty claims. PQDR's are not included in FLS. Accordingly, the Contractor shall:

a. Ensure that remanufactured/overhauled/repaired SECREPs meet all OEM/Technical Manual performance specifications for Marine Corps applications. The proposed length of the warranty period(s) shall be submitted by NSN at the point in time that the exchange price, and other logistics support terms, for the SECREP are proposed by the contractor to the Government Contracting Officer for approval. The warranty period shall commence on the date of issue from the RIP to a using unit unless otherwise specified for a specific NSN (e.g. in "Attachment 2, Schedule of Prices, Delivery and Warranty for SECREPs").

b. Negotiate special provisions regarding the warranty of SECREPs provided by the RIP as part of a deployment spares package in support a Marine Expeditionary Unit (MEU) or other deploying element. SECREPs with a storage warranty shall be addressed in the Contractor's Warranty Management Plan. The Contractor shall maintain tables of each vendor and their associated warranty timeframes.

c. Track each SECREP that is issued by its (Contractor) assigned serial number and, if the SECREP is reported as unserviceable within the negotiated warranty timeframe, generate a warranty claim for processing. Additionally, generate and electronically submit a PQDR specifically annotated "*for informational purposes only*" to the Navy's Product Quality Reporting and Evaluation Program (PDREP) at NAVSEA, Portsmouth, NH.

d. Issue, from the Contractor's on-hand stock, a replacement item, initially without charge to the Marine Corps, upon submittal of a warranty claim for a SECREP within its warranty period, unless otherwise negotiated between the Contracting Officer and Contractor. In the event that the Contractor does not have on-hand stock available to

provide a replacement, the SECREP shall be repaired or replaced (without charge to the Marine Corps) IAW the warranty for the specific NSN (e.g. in "Attachment 2, Schedule of Prices, Delivery and Warranty for Reparable Items"). In the event that a warranty claim is later determined to be invalid, the Warranty Claimant shall be billed, 1) in the case where a replacement was provided, the standard exchange cost for the previously issued replacement, or 2) in the case where a repair was performed, the cost of the repair.

3.2.4 Electronic Data Interchange

The Contractor shall establish and maintain an Electronic Data Interchange (EDI) capability to interface with the Marine Corps’ legacy logistics support systems, DAASC for order management, DFAS for financial transactions, and commercial entities (as determined necessary by the Contractor). The EDI capability shall be compatible with all applicable legacy systems and maintain compatibility with modified/replacement systems as IT improvements are implemented.

The Government will advise the Contractor of any systems planned to be modified/replaced and coordinate for meetings with Contractor IT personnel in order that the EDI requirements can be maintained.

3.2.5 Personnel Requirements

The Contractor shall have personnel located at the major RIP sites, Camp Pendleton CA, Camp Lejeune NC, and Albany GA, as required to support integration operations in accordance with this SOW. Other RIP sites will be added by contract amendment.

3.2.5.1 Removal of Contractor Personnel

For reasons of misconduct or security, the Contracting Officer may direct the Contractor to remove any employee from an assignment to this Task Order . Replacement of Contractor personnel removed due to misconduct on the part of the employee or due to security reasons shall be at the Contractor’s expense and is not chargeable to the Government.

3.2.6 Performance Criteria

The Contractor’s Program Management Plan, along with specific criteria to be established for each SECREP identified in the attachment, (which remains to be negotiated between the Parties of this Task Order), shall address each of the following areas:

Performance Area	Definitions	Time frame
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Product Quality and Performance

This is determined by tracking validated/honored PQDRs / warranty claims. The number of SECREPs processed within the reporting period, will be weighed against the total number of validated/honored PQDR/warranty claims (not attributable to design defects) during the same reporting period. The minimum acceptable standard for Product Quality and Performance will be a 95%.

Monthly and Annually

A= Total SECREPs
 B= Total validated/honored
 PDQR/warranty claims
 A-B=C

C/A=Quality rating (expressed as a percentage)

Delivery and Performance

Delivery Performance will be measured and tracked in Marine Corps systems and reconciled with FLS. The start time will be when the ZBE transaction is inducted. The stop time will be from the time a D6T receipt is processed. There will be a monthly reconciliation between Raytheon and Marine Corps personnel for items that do not appear to meet the contractually established turn times. The minimum acceptable standard for Delivery Performance will be 95%. Exceptions to this performance indicator are as follows:

Monthly and Annually

Start Time Exceptions:

1. If a physical retrograde SECREP is not turned in simultaneously with induction of the ZBE.
2. Delays in ZBE posting and FTP file transfers.
3. If an incomplete/improperly configured SECREP is turned in.
4. If a SECREP is turned in and priority processing/delivery is requested, but the Contracting Officer has not granted approval for any additional costs.

Receipt time exceptions:

1. Marine Corps personnel are not available to receive the SECREP.
2. D6T processing delays caused by data input errors and/or RIP personnel failing to complete the receipt transaction in a timely

manner.

3. Any production/ shipping delays directly attributable to requirements for circumstances necessitating the prior approval/authorization of the Government Contracting Officer and production time lost awaiting authorization/ approval of OaA costs will be cause for adjusting the calculated OST.

A= Total SECREP "ZBE" orders

B= Total SECREP "ZBE" orders not delivered within the contractual TAT

A-B=C

C/A=Delivery Performance Rating (expressed as a percentage)

(Each SECREP's OST shall be individually negotiated IAW the SECREP Contractor's Program Management Plan.)

Order Accuracy

This area will be measured by the number of valid, substantiated SDRs submitted within the reporting period, compared to the number of SECREPs processed during the reporting period. Areas to be reviewed are: Delivery of SECREPs to the correct requisitioner in the correct quantities, shipping damages, packaging/markings accuracy/ completeness of shipping documents. The minimum overall acceptable Order Accuracy rate is 99%.

Monthly and Annually

A= Total SECREP "ZBE" orders

B= Total number of validated discrepancies

A-B=C

C/A=Order Accuracy Rating (expressed as a percentage)

NOTE:

This approach is necessary due to the varying types, criticality, and demand rates (intermittent/infrequent, low, medium, and high) of the SECREPs covered

by this SOW. Contractor performance will be evaluated for exercising option years based on the criteria listed in paragraph 3.2.6.

3.2.7 Period of Performance

The period of performance consists of a thirty-six (36) month initial period with seven (7) twelve (12) month options. (Note: The period of performance will be determined and governed by the contents of the LOGWORLD contract that currently expires on 31 March 2006.)

3.2.8 Contractor Furnished Materiel (CFM)

In the event that Contractor Furnished Material is required for repair parts, the Contractor may requisition materiel as required in the performance of this SOW through the DoD supply system. DoD 4000.25-1-M (MILSTRIP), Chapter 11, provides guidance to contractors on the requisitioning process. The Contractor's decision to use CFM procured from the DoD Supply System shall be based upon cost effectiveness, availability of material, and the required completion/delivery date.

3.2.9 Government Furnished Equipment (GFE)/Government Furnished Materiel (GFM)

Contractor requests for GFE and or GFM shall be submitted to the Contracting Officer. The Contracting Officer will coordinate GFE/GFM requests with the Management Control Activity (MCA) (Code 571-1). Approval will be confirmed by modification to the Task Order. The MCA and the contractor will each maintain centralized control systems on all Marine Corps assets in the Contractor's possession. The MCA will forward a GFE/GFM Accountability Agreement to the Contractor for signature on an annual basis to establish a chain of custody and identify property responsibilities for Marine Corps assets. The Contractor is to acknowledge receipt of GFM to the MCA within 15 days of receipt. This can be done by mailing {MATERIEL MANAGEMENT DEPARTMENT, MANAGEMENT CONTROL ACTIVITY (CODE 571-1), 814 RADFORD BLVD STE 20320, ALBANY, GA 31704-0301} or faxing (commercial 229-639-5498 or DSN 567-5498) a copy of the DD1348.

3.2.10 Quality Assurance

The Contractor shall be, and remain, certified in Quality Management in accordance with ANSI/ISO/ASQC Q9001-2000 Quality Management Systems-Requirements .

3.2.11 Inspection, and Testing

The Contractor is obligated to ensure that all SECREPs meet or exceed the associated OEM/TM test and inspection requirements for Marine Corps applications. Inspection and

acceptance not addressed within this Task Order shall be in accordance with the terms and conditions of the contract.

4.0 REPORTS/REPORTING

4.1 Accounting Report

The Contractor shall submit an Accounting Report on a monthly basis to each of the RIPs listed below, which depicts only transactions for that RIP. This report shall cover all billing/crediting transactions, with special notations for replacement item(s) issued for warranty claims. This report shall be sent via e-mail to each addressee listed below within the first five (5) business days of the month's end.

MMFAX1	Albany	<i>SMB LOGCOM SecRep MMD Code590@logcom.usmc.mil</i>
MMFAG8	Camp Pendleton	<i><u>smb1fssgsupbnrip@1fssg.usmc.mil</u></i>
MMFAG2	Hawaii	<i><u>mcbhcsg-3rip@mcbh.usmc.mil</u></i>
MMFAH7	Quantico	<i><u>moooffice@nt.quantico.usmc.mil</u></i>
MMFAF5	Camp Lejeune	<i><u>omb2fssg2maintbn@2fssg.usmc.mil</u></i>
MMFAF7	Okinawa	<i><u>omb3fssgmr@3fssg.usmc.mil</u></i>
MMFAK9	New Orleans	<i><u>float@mfr.usmc.mil</u></i>

{CDRL A006, DI-FNCL-80462 Depot Maintenance Cost Report}

4.2 Contractor's Production Progress, Status, and Management Report

The Contractor shall submit a monthly Contractor's Production Progress, Status, and Management Report. This report shall be sent via e-mail to the Marine Corps SECREP Maintenance Management Department's organizational mailbox {SMB LOGCOM Secrep MMD Code590@logcom.usmc.mil} within the first 10 days of the month. A consolidated Accounting Report (inclusive of all tailored reports provided to each RIP as defined in paragraph 4.1 above, and a summarization) shall be provided as an attachment to this report.

{CDRL A007, DI-MGMT-80227 Contractor's Production Progress, Status, and Management Report}

Appendix 1 Description of NSNs and Details of Scope of Work, Acceptance, Delivery and Warranty

NSN	Nomenclature	Revision Number	Revision Date
2520000893773	COMBO, TRANSF/TRANSM	6	7-Jul-04
2520011185971	PTO, TRANSMISSION	6	7-Jul-04
2520011255933	FINAL DRIVE ASSEMBLY AAV	6	7-Jul-04
2520013264617	TRANSMISSION, HYDRAULIC	6	7-Jul-04
2520219063905	TRANSFER TRANSM Assy	6	7-Jul-04
2520219063912	DIFFERENTIAL, DRIVING AXLE	6	7-Jul-04
2520219063913	TRANSFER TRANS Assy LAV	6	7-Jul-04
2530014231796	STEERING GEAR (HMMWV)	6	7-Jul-04
2815001780268	ENGINE, D w/c 800 Series Trk	6	7-Jul-04
2815013502206	ENGINE, DIESEL Mep 803A	6	7-Jul-04
2815014146821	ENGINE, DIESEL M88A2 Herc	6	7-Jul-04
2920000000183	Generator, 28 Volt, 100 Amp,	6	7-Jul-04
2920002266545	Starter	6	7-Jul-04
2920003043493	Starter, 24 Volt	6	7-Jul-04
2920004879093	Generator	6	7-Jul-04
2920007850833	Starter	6	7-Jul-04
2920007956627	Generator	6	7-Jul-04
2920008306660	Generator	6	7-Jul-04
2920009092483	Alternator, 28 Volt, 60 Amp	6	7-Jul-04
2920010405546	Starter, 12 Volt	6	7-Jul-04
2920010696997	Starter, 24 Volt	6	7-Jul-04
2920010752813	Starter	6	7-Jul-04
2920011052053	Starter, 24 Volt	6	7-Jul-04
2920011056547	Starter	6	7-Jul-04
2920011348842	300 amp 28 volt generator	6	7-Jul-04
2920011393722	Starter	6	7-Jul-04
2920011498606	Generator	6	7-Jul-04
2920011513762	Starter, 24 Volt	6	7-Jul-04
2920011659546	Starter	6	7-Jul-04
2920011687891	Starter, 24 Volt	6	7-Jul-04
2920011820821	Generator	6	7-Jul-04
2920011873636	Starter	6	7-Jul-04
2920011902709	Generator, 100 Amp	6	7-Jul-04
2920011992393	Generator	6	7-Jul-04
2920012103268	Geneerator	6	7-Jul-04
2920012198200	Starter	6	7-Jul-04
2920012811024	Starter	6	7-Jul-04
2920013272875	Starter	6	7-Jul-04
2920013291371	Starter	6	7-Jul-04
2920013525742	Starter	6	7-Jul-04
2920013594770	Starter	6	7-Jul-04

2920013689140	Starter	6	7-Jul-04
2920013786775	Generator, 28 Volt, 200 Amp	6	7-Jul-04
2920014070532	Generator, 14/28 Volt, 100 Amp	6	7-Jul-04
2920014209968	Generator, 14/28 Volt, 200 Amp	6	7-Jul-04
2920123044786	Starter	6	7-Jul-04
2990012765733	Starter	6	7-Jul-04
6115013686737	Generator, Alternating Current	6	7-Jul-04
6115013874676	Generator, Alternating Current	6	7-Jul-04
6115013956536	Generator, Alternating Current	6	7-Jul-04
6115013972106	Generator, Alternating Current	6	7-Jul-04
2520007346970	DIFFERENTIAL	3	23-Jan-04
2520009715016	TRANSMISSION	3	23-Jan-04
2520011173010	TRANSMISSION W/ CONTAINER 5 TON	2	15-Dec-03
2520011441528	TRANSFER CASE	3	23-Jan-04
2520011448667	TRANSMISSION W/O CONTAINER LAV	2	15-Dec-03
2520011612136	TRANSMISSION	2	17-Dec-03
2520011614941	TRANSMISSION	3	23-Jan-04
2520011634999	TRANSFER	2	17-Dec-03
2520011718529	TRANSMISSION	3	23-Jan-04
2520011787149	TRANSMission, LVS	4	20-Feb-04
2520011811335	TRANSMISSION, HYDRAULIC P19	2	15-Dec-03
2520011817219	TRANSFER TRANS ASSY	4	20-Feb-04
2520012912975	DIFFERENTIAL	2	17-Dec-03
2520013159748	TRANSMISSION	4	20-Feb-04
2520013569197	TRANSFER TRANS ASSY	4	20-Feb-04
2520013994691	TRANSMISSION	3	23-Jan-04
2520014092512	TRANSFER TRANS ASSY	4	20-Feb-04
2520014737410	TRANSMISSION, HYDRAULIC VEHICULAR	2	15-Dec-03
2530011830655	COMPRESSOR	2	17-Dec-03
2530012035746	SPINDLE, WHEEL, DRIVING-NONDRIVING	2	15-Dec-03
2590003517865	WINCH, DRUM, VEH-MTD	4	20-Feb-04
2590007411122	WINCH ASSY, FRONT	4	20-Feb-04
2590010822644	WINCH, DRUM, VEH-MTD	4	20-Feb-04
2590012181989	CYLINDER ASSY	2	17-Dec-03
2590012196681	CYLINDER ASSY	4	20-Feb-04
2590012402832	CYLINDER ASSY	2	17-Dec-03
2590012402833	CYLINDER ASSY	2	17-Dec-03
2590012413157	CYLINDER ASSY	2	17-Dec-03
2590012430768	WINCH, DRUM	2	17-Dec-03
2815004303480	ENGINE, DIESEL	3	23-Jan-04
2815010403662	ENGINE, DIESEL	4	20-Feb-04
2815011094374	ENGINE, DIESEL, RTCH	5	17-Mar-04
2815011095052	ENGINE, DIESEL AAV	4	20-Feb-04
2815011357475	TURBOSUPERCHARGER, ST-50	1	12 Nov 03
2815011408799	ENGINE W/Con AAV	4	20-Feb-04
2815011557275	ROTOR BLOWER	2	17-Dec-03
2815011614944	ENGINE, DIESEL	4	20-Feb-04
2815011687892	ENGINE, DIESEL, 6.2L with /OUT Container	1	12 Nov 03

2815011867251	ENGINE, LVS 8V92TA	4	20-Feb-04
2815012059412	TURBOCHARGER	2	17-Dec-03
2815012313672	ENGINE, DIESEL, 6.2L with Container	1	12 Nov 03
2815013147940	ENGINE, DIESEL	1	12 Nov 03
2815013188135	ENGINE, DIESEL	4	20-Feb-04
2815013191433	ENGINE, DIESEL	1	12 Nov 03
2815013713759	ENGINE, DIESEL 3208T	4	20-Feb-04
2815013996801	ENGINE 903C ACE	2	17-Dec-03
2815014185658	ENGINE, DIESEL, RAC	5	17-Mar-04
2815014396664	ENGINE, DIESEL, 6.2L with Container	1	12 Nov 03
2815014426293	ENGINE, LAV Engine 6V53T	4	20-Feb-04
2815014427645	ENGINE, LAV Engine 6V53T	4	20-Feb-04
2815014617078	ENGINE, DIESEL, 6.5L with Container	1	12 Nov 03
2815014638066	ENGINE, VTA 525 RAM/RS	4	20-Feb-04
2910004990818	PUMP, FUEL, METERING AND DISTRIBUTION	1	12 Nov 03
2910011041446	PUMP, FUEL	2	17-Dec-03
2910011254519	PUMP, FUEL	2	17-Dec-03
2910011274022	PUMP, FUEL	3	23-Jan-04
2910011418618	PUMP ASSEMBLY, FUEL	1	12 Nov 03
2910011668379	PUMP, FUEL, METERING AND DISTRIBUTION	1	12 Nov 03
2910011716792	PUMP, FUEL	3	23-Jan-04
2910011751952	PUMP, FUEL	2	17-Dec-03
2910011987312	PUMP, FUEL	2	17-Dec-03
2910011992355	PUMP, FUEL, METERING AND DISTRIBUTION	1	12 Nov 03
2910012156721	PUMP, FUEL, METERING AND DISTRIBUTION	1	12 Nov 03
2910012185158	PUMP, FUEL, METERING AND DISTRIBUTION	1	12 Nov 03
2910012811083	PUMP, FUEL	2	17-Dec-03
2910013078855	PUMP, FUEL, METERING AND DISTRIBUTION	1	12 Nov 03
2910013255746	PUMP, FUEL	2	17-Dec-03
2910013268187	PUMP, FUEL	3	23-Jan-04
2910013269221	PUMP, FUEL, METERING AND DISTRIBUTION	1	12 Nov 03
2910013342317	PUMP, FUEL, METERING AND DISTRIBUTION	1	12 Nov 03
2910013596543	PUMP, FUEL, METERING AND DISTRIBUTION	1	12 Nov 03
2910013636833	PUMP, FUEL	2	17-Dec-03
2910014141272	PUMP, FUEL, METERING AND DISTRIBUTION	1	12 Nov 03
2910014327508	PUMP, FUEL	4	20-Feb-04
2920004835127	STARTER, ENGINE, ELECTRICAL	2	15-Dec-03
2920008769096	STARTER, ENGINE, ELECTRICAL	2	15-Dec-03
2920011267249	STARTER, ENGINE, ELECTRICAL	2	15-Dec-03
2920011997957	STARTER, ENGINE, ELECTRICAL	2	15-Dec-03
2920012080805	GENERATOR	2	17-Dec-03
2920012132940	STARTER, ENGINE, ELECTRICAL	2	15-Dec-03
2920012633564	STARTER	3	23-Jan-04
2920012751621	STARTER, ENGINE, ELECTRICAL	2	15-Dec-03
2920012975199	STARTER, ENGINE, ELECTRICAL	2	15-Dec-03
2920013477887	GENERATOR, ENG	3	23-Jan-04
2920014429410	STARTER, ENGINE, ELECTRICAL	2	15-Dec-03
2950004303080	TURBOCHARGER	3	23-Jan-04

2950011578879	TURBOCHARGER, ENGINE	1	12 Nov 03
2950011671700	TURBO-SUPERCHARGER, ENGINE	1	12 Nov 03
2950011674280	TURBOCHARGER ASSY	4	20-Feb-04
2950013252287	TURBO-SUPERCHGR	3	23-Jan-04
2950013529965	TURBO-SUPERCHARGER, ENGINE	1	12 Nov 03
2990010800533	COMPRESSOR, AIR	4	20-Feb-04
2990011655977	TURBOCHARGER ASSEMBLY	1	12 Nov 03
2990013327716	TURBO-SUPERCHARGER, ENGINE	1	12 Nov 03
3010013208359	ACTUATOR, MECH	3	23-Jan-04
3040004324876	CYLINDER ASSY	3	23-Jan-04
3040005135786	CYLINDER ASSY	2	17-Dec-03
3040009722639	CYLINDER ASSY	2	17-Dec-03
3040011821306	CYLINDER ASSY	2	17-Dec-03
3040012183635	CYLINDER ASSY	2	17-Dec-03
3040012188166	CYLINDER ASSY	2	17-Dec-03
3040012573755	CYLINDER ASSY	2	17-Dec-03
3040012811099	CYLINDER ASSY	3	23-Jan-04
3040013154032	CYLINDER ASSY	2	17-Dec-03
3040013252285	CYLINDER ASSY	2	17-Dec-03
3040013272035	CYLINDER ASSY	2	17-Dec-03
3040013273322	CYLINDER ASSY	2	17-Dec-03
3040013285611	CYLINDER ASSY	2	17-Dec-03
3040013286488	CYLINDER ASSY	2	17-Dec-03
3040013363374	CYLINDER ASSY	2	17-Dec-03
3040013363375	CYLINDER ASSY	2	17-Dec-03
3040013376193	CYLINDER ASSY	2	17-Dec-03
3040013417626	CYLINDER ASSY	2	17-Dec-03
3040013712691	CYLINDER ASSY	2	17-Dec-03
3810012194479	CYLINDER ASSY	2	17-Dec-03
3930011637338	CYLINDER ASSY	2	17-Dec-03
3930011637339	CYLINDER ASSY	2	17-Dec-03
4320011339205	PUMP	2	17-Dec-03

Appendix 2 Pertinent Contract Data Requirements Lists (CDRLS)

CDRL	CDRL Number	CDRL Description
A001	DI-MGMT-80004	Management Plan
A002	DI-MGMT-80368	Status Report
A003	DI-CMAN-80639C	Engineering Change Proposal
A004	DI-CMAN-80640C	Request for Deviation
A005	DI-CMAN-81253A	Configuration Management Status Information
A006	DI-FNCL-80462	Accounting Report
A007	DI-MGMT-80227	Contractor's Production Progress, Status and Management Report

CONTRACT DATA REQUIREMENTS LIST (1 Data item)					Form Approved OMB No. 0704-0188						
The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0704-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the contract.											
A. CONTRACT LINE ITEM NO.		B. EXHIBIT		C. CATEGORY: TDP _____ TM _____ OTHER <input checked="" type="checkbox"/>							
D. SYSTEM/ITEM SECREP Logistics Integration			E. CONTRACT/PR NO.		F. CONTRACTOR						
1. DATA ITEM NO. A001	2. TITLE OF DATA ITEM Management Plan			3. SUBTITLE Program Management							
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80004			5. CONTRACT REFERENCE SOW 3.2.1		6. REQUIRING OFFICE MCLBA (590)						
7. DD 250 REQ Lt	9. DIST STATEMENT REQUIRED A	10. FREQUENCY ONE/R	12. DATE OF FIRST SUBMISSION 30DAC		14. DISTRIBUTION						
8. APP CODE A		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION ISDARC		a. ADDRESSEE	b. COPIES					
					Draft	Final	Repro				
16. REMARKS Blk 4- Contractor format is authorized. The following parts of the DID do not apply: 10.2c, 10.3.2f, and 10.3.7. Part 10.3.2m shall include those (other) items identified in para 3.2.1 of the SOW that are not specifically addressed in the DID. Blk 12- Submit draft Program Management Plan (PMP) within 30DAC electronically to: "SMBMatcomSecrepMMDCcode590@matcom.usmc.mil". Allow 15 days for Government review/comment. Blk 13- Submit final PMP (with Government comments incorporated) electronically to: "SMBMatcomSecrepMMDCcode590@matcom.usmc.mil" within 15 days after receipt of Government comments, for Government approval. DISTRIBUTION STATEMENT A: Approved for public release, distribution is unlimited.					MCLBA (590)	1	1	0			
					15. TOTAL	1	1	0			
G. PREPARED BY		H. DATE		I. APPROVED BY		J. DATE					

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

CONTRACT DATA REQUIREMENTS LIST (1 Data item)					Form Approved OMB No. 0704-0188			
The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0701-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the								
A. CONTRACT LINE ITEM NO.		B. EXHIBIT		C. CATEGORY: TDP _____ TM _____ OTHER <input checked="" type="checkbox"/>				
D. SYSTEM/ITEM SECREP Logistics Integration			E. CONTRACT/PR NO.		F. CONTRACTOR			
1. DATA ITEM NO. A001	2. TITLE OF DATA ITEM Management Plan			3. SUBTITLE Program Management				
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80004			5. CONTRACT REFERENCE SOW 3.2.1		6. REQUIRING OFFICE MCLBA (590)			
7. DD 250 REQ Lt	9. DIST STATEMENT REQUIRED A	10. FREQUENCY ONE/R	12. DATE OF FIRST SUBMISSION 30DAC		14. DISTRIBUTION			
8. APP CODE A		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION ISDARC		a. ADDRESSEE			
16. REMARKS Blk 4- Contractor format is authorized. The following parts of the DID do not apply: 10.2c, 10.3.2f, and 10.3.7. Part 10.3.2m shall include those (other) items identified in para 3.2.1 of the SOW that are not specifically addressed in the DID. Blk 12- Submit draft Program Management Plan (PMP) within 30DAC electronically to: "SMBMatcomSecrepMMDCcode590@matcom.usmc.mil". Allow 15 days for Government review/comment. Blk 13- Submit final PMP (with Government comments incorporated) electronically to: "SMBMatcomSecrepMMDCcode590@matcom.usmc.mil" within 15 days after receipt of Government comments, for Government approval. DISTRIBUTION STATEMENT A: Approved for public release, distribution is unlimited.					MCLBA (590)	Draft	Final	
							Reg	Repro
					15. TOTAL	1	1	0
G. PREPARED BY		H. DATE		I. APPROVED BY		J. DATE		

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

DI-MGMT-80004

10. PREPARATION INSTRUCTIONS (Cont'd)

10.3.1 General. The Management Plan shall consist of the organizational structure, the assignment of functions, duties, and responsibilities, the procedures and policies and the reporting requirements that are established for the initiation, monitoring, control, completion, test and verification, and reporting of contractual tasks, projects, and programs.

10.3.2 Specific contents. The management plan shall cover the organizational structure, program management methodology, personnel, security, and reports as described herein. Other subjects to be included are as follows:

- a. design control
- b. reliability
- c. configuration control
- d. standardization
- e. quality assurance
- f. provisioning
- g. control of Government property
- h. delivery procedures
- i. tests
- j. certifications
- k. packaging
- l. shipping
- m. other

10.3.3 Organizational structure. The plan shall present an organizational chart and supporting narrative portraying the contractor's business (corporate) structure. It shall describe the functional relationships and responsibilities among the organizational elements that will participate in the accomplishment of the contractual commitments.

10.3.4 Program management. The plan shall present an organizational chart and supporting narrative describing the management office the contractor establishes to manage the contractual commitments. The plan shall define the direct lines of control, responsibilities, functional relationships, and authority between the management office and the contractor's other organizational elements. The plan shall also describe all interfaces between the contractor and the Government and between the contractor and other contractors which are necessary and pertinent to the accomplishment of contractual tasks, projects, and programs.

DI-MGMT-80004

10. PREPARATION INSTRUCTIONS (Cont'd)**10.3.5 Methodology.**

a. The plan include a narrative description of the technical approach or methods the contractor will employ to accomplish contractual tasks, projects, and programs, including, as applicable, development, tests, manufacture, construction, formulation, installation, logistics support, training, maintenance documentation, and configuration controls.

b. The plan shall include a milestone chart graphically depicting the schedule of events associated with accomplishing each contractual commitment.

10.3.6 Personnel.

a. The plan shall list the personnel staffing of the contractor's management office that directs the contractual tasks, projects, and programs and assist in completing the contract. The listing shall include the education, training, skills, experience, and security clearance that personnel require to fill each such position and shall state the identity, background, and work experience of the personnel assigned to fill these positions.

b. The plan shall also describe the staffing required for proper accomplishment of each contractual task by skill type, skill level, number of personnel, and security clearance. When submitted as part of a proposal, the plan shall state how many such personnel are currently available and how many new hires are required to staff fully to accomplish each task as scheduled.

10.3.7 Security.

a. Provide a Standard Practice Procedure (SPP) which fully describes the security program, safeguards emergency procedures to be established to the protection of Government-furnished and contractor-developed classified materials prepared in conjunction with the project. The SPP shall be prepared in accordance with guidelines contained in the Industrial Security Manual, Purchase Description, and such additional requirements as may be stipulated by the cognizant security compliance organization. The SPP shall require approval by the Government.

b. Develop a comprehensive security accreditation plan to demonstrate how the computer security requirements stipulated in the PD, as applicable, have been accounted for in the system design, and how satisfaction of each requirement will be explicitly demonstrated in the test program. This plan shall also identify any specific support equipment or software to be provided for demonstration of design compliance and/or system compliance with the planned security requirements. The plan shall require approval by the Government prior to implementation.

10.3.8 Reports. The plan shall describe the management methods the contractor will employ to ensure meeting all preparations, format, and submittal requirements established by the CDRL (DD Form 1423) for data to be delivered to the Government.

Page 3 of 3 Pages

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)					Form Approved OMB No. 0704-0188						
<small>The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0701-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the</small>											
A. CONTRACT LINE ITEM NO.		B. EXHIBIT		C. CATEGORY: TDP _____ TM _____ OTHER <input checked="" type="checkbox"/>							
D. SYSTEM/ITEM SECRET Logistics Integration			E. CONTRACT/PR NO.		F. CONTRACTOR						
1. DATA ITEM NO.	2. TITLE OF DATA ITEM			3. SUBTITLE							
A002	Status Report			Program Implementation Status Report							
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80368			5. CONTRACT REFERENCE SOW 3.2.1.1		6. REQUIRING OFFICE MCLBA (590)						
7. DD 250 REQ ... L1	9. DIST STATEMENT REQUIRED A	10. FREQUENCY See Blk 16	12. DATE OF FIRST SUBMISSION 30DAC		14. DISTRIBUTION						
8. APP CODE N/A		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION See Blk 16		a. ADDRESSEE	b. COPIES					
						Draft	Final				
						Reg	Repro				
16. REMARKS Blk 4- Contractor format is authorized. The following do not apply: 10.2.2.1b, 10.2.2.1e, and 10.2.2.4. Blk 10 & 13- Subsequent submittals shall be provided on a monthly basis until such time that Logistics Integration Support has been fully implemented for all SECRETs identified in the original, unmodified SOW attachment and all major RIP sites. Subsequent submittals shall be sent electronically to: "SMBMatcomSecrepMMDCode590@matcom.usmc.mil". Blk 12- Submit initial Program Implementation and Status Report (PISR) within 30 DAC electronically to: "SMBMatcomSecrepMMDCode590@matcom.usmc.mil". DISTRIBUTION STATEMENT A: Approved for public release, distribution is unlimited.					MCLBA (590)	0	1	0			
					15. TOTAL	0	1	0			
G. PREPARED BY			H. DATE		I. APPROVED BY		J. DATE				

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

DATA ITEM DESCRIPTION		Form Approved OMB No. 0708-0188	
2. TITLE STATUS REPORT		1. IDENTIFICATION NUMBER DI-MGMT- 80368	
3. DESCRIPTION / PURPOSE 3.1 The Status Report documents the status of contractor effort towards achieving contract objectives. It identifies accomplishments to date and difficulties encountered, and compares the status achieved to planned goals and the resources expended. It is used by the Government to monitor and evaluate contractor performance.			
4. APPROVAL DATE (YYMMDD) 870608	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) G/T213	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE
7. APPLICATION / INTERRELATIONSHIP 7.1 This data item description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract. 7.2 It is not intended that all the requirements herein should be applied to every program. Portions of this DID are subject to tailoring by deletion depending on the specific status reporting requirements of the project. (Continued on Page 2)			
8. APPROVAL LIMITATION		9a. APPLICABLE FORMS	9b. AMSC NUMBER 64130
10. PREPARATION INSTRUCTIONS 10.1 <u>Format</u> . The Status Report may be in contractor format. 10.1.1 <u>Identification</u> . The data indicated below shall be contained on a title page or on the first page of the report. a. Title/identification of the system/component/program/project. b. Type of report (e.g., monthly, interim, final). c. Period covered by the report. d. Contract number. e. Preparing activity or contractor's title. f. Security classification, when required. g. Distribution Statement 10.1.2 <u>Page size</u> . The report shall be on 8 1/2 by 11 inch (metric A4) paper. 10.2 <u>Content</u> . The report shall contain the following: 10.2.1 <u>Summary</u> . The summary shall include a brief statement of the overall project status, covering the accomplished technical activities and development, objectives of efforts, summary results of efforts, identification of major problems/deficiencies with impact, and recommended solutions. 10.2.2 <u>Body of report</u> . The Status Report shall contain the following items, where applicable: (Continued on Page 2)			
11. DISTRIBUTION STATEMENT <u>DISTRIBUTION STATEMENT A</u> : Approved for public release; distribution is unlimited.			

DI-MGMT-80368

Block 7, Application/Interrelationship (Continued)

7.3 This DID is related to DI-FNCL-80331, Funds and Man-Hour Expenditure Report which can be used in conjunction with this report if Block 10 paragraph 10.2.2.3 below is deleted.

7.4 This data item description supersedes DI-A-5004A, DI-A-5008A, DI-A-5028, and DI-E-5039B.

Block 10, Preparation Instructions (Continued)

10.2.2.1 Milestone/task status. The status of each milestone/task as defined by the statement of work or contract, as applicable:

a. A statement as to whether or not the program/project/task is on schedule; if not, the effort planned to meet the schedule shall be indicated. Include an overall status of each milestone, task, or unit of work. Include updated schedule sheets, milestone charts, or task synopsis sheets identifying phase of task and percentage of completion of each task, technical instruction, or order.

b. A comparison of achieved end-product performance capabilities projected against contract baseline values, requirements, or allocations.

c. Effort expended on each task to date, and a brief description of technical developments and accomplishments.

d. Key dates in any testing program and a description of tests performed and significant test results. If applicable, a description of the amount and type of downtime on the equipment or system under test.

e. A list of all designs completed and a brief description of each item. For designs in process, provide estimated dates for design and drawing completion.

f. A narrative of outstanding problems existing as of the previous status report, and their resolution status.

g. New problem areas encountered or anticipated, their effect on the overall work effort/project, and steps being taken to remedy problem situations.

h. Significant results of conferences, trips, or directives from the Contracting officer's representatives.

i. Any other information which may cause significant changes in the program schedule.

10.2.2.2 Future plans. Summary of future plans, recommendations and proposals both for the next reporting period and for any long term plans.

10.2.2.3 Itemized man-hours and costs. Itemized man-hour and cost expenditure incurred for the reporting period by category and task, total contractual expenditures, and funds remaining as of the reporting date.

Page 2 of 3 Pages

DI-MGMT-80368

Block 10, Preparation Instructions (Continued)

10.2.2.4 Contract deliveries status. The status of each deliverable end item, including data deliveries, as required by the contract. Provide item and contract identification, shipping/transmittal data, acceptance status, security classification, and scheduled due date information.

10.2.2.5 Report preparer. Name of person(s) preparing report and telephone number(s).

10.2.3 Appendices. Appendices, where applicable, for tables, references, charts, or other descriptive material. Each appendix shall be identified and referenced in the appropriate area of the report.

DATA ITEM DESCRIPTION

Title: **ENGINEERING CHANGE PROPOSAL (ECP)**

Number:	DI-CMAN-80639C	Approval Date:	20000930
AMSC Number:	D7388	Limitation:	N/A
DTIC Applicable:	No	GIDEP Applicable:	No
Office of Primary Responsibility:	D/DUSD(AT&L)SE		
Applicable Forms:	N/A		

Use, Relationships: An Engineering Change Proposal (ECP) provides the documentation in which the engineering change is described. It includes change impacts to systems, configuration items and other associated configuration documentation affected by the proposed change. In addition, it typically describes how the proposed change will be implemented along with providing estimated schedules and associated costs.

This Data Item Description (DID) contains the format, content and preparation instructions for the data product resulting from the work task specified in the contract. This DID is used in conjunction with a Notice of Revision (NOR) (DI-CMAN-80642B). A requirement for NORs should be contractually imposed in conjunction with this DID.

Data Item submittal in Extensible Markup Language (XML) is acceptable. An XML Document Type Definition (DTD), associated XML document template, and other information is available from <http://www.geia.org/836/>

This DID supersedes DI-CMAN-80639B.

Requirements:

1. **Reference documents.** The applicable issue of any documents cited herein, including their approval dates and dates of any applicable amendments, notices, and revisions, shall be as specified in the contract.
2. **Format and content.** The Engineering Change Proposal (ECP) shall be prepared in contractor format. The ECP content shall include, where applicable, the following information:
 - a. the change priority, change classification, and change justification
 - b. a complete description of the change to be made and the need for that change
 - c. complete listing of other configuration items impacted by the proposed change and a description of the impact on those CIs.
 - d. proposed changes to documents controlled by the government.
 - e. proposed serial (or lot) number effectivities of units to be produced in, or retrofitted to, the proposed configuration.
 - f. recommendation about the way a retrofit should be accomplished.
 - g. impacts to any logistics support elements (such as software, manuals, spares, tools, and similar) being utilized by government personnel in support of the product.
 - h. impacts to the operational use of the product
 - i. complete estimated life-cycle cost impact of the proposed change
 - j. milestones relating to the processing and implementation of the engineering change

DI-CMAN-80639C

The following references may be useful in defining content: MIL-HDBK-61, Configuration Management Guidance (paragraph 4.2 and Table 4-6) and ANSI/EIA-649-1998, National Consensus Standard for Configuration Management (paragraph 5.3.1).

END OF DI-CMAN-80639C.

DATA ITEM DESCRIPTION**Title:** REQUEST FOR DEVIATION (RFD)

Number:	DI-CMAN-80640C	Approval Date:	20000930
AMSC Number:	D7389	Limitation:	N/A
DTIC Applicable:	No	GIDEP Applicable:	No
Office of Primary Responsibility:	D/DUSD(AT&L)SE		
Applicable Forms:	N/A		

Use, Relationships: A Request for Deviation describes a proposed departure from (a non-conformance with) the contractually-specified configuration documentation for a specific number of units or for a specified period of time.

A Request for Deviation enables the Government to determine the impact on performance, operational readiness, logistics support or other affected areas.

This Data Item Description (DID) contains the format, content and preparation instructions for the data product resulting from the work task specified in the contract.

Data Item Description submittal in Extensible Markup Language (XML) is acceptable. An XML Document Type Definition (DTD), associated XML document template, and other information is available from <http://www.geia.org/836/>

This DID supersedes DI-CMAN-80640B and DI-CMAN-80641B.

Requirements:

1. Reference documents. The applicable issue of any documents cited herein, including their approval dates and dates of any applicable amendments, notices, and revisions, shall be as specified in the contract.
2. Format and content. The Request for Deviation (RFD) shall be prepared in contractor format. The RFD content shall include the consideration to be provided if the government accepts the deviation and, where applicable, the following information:
 - a. a complete description of the contract requirement affected and the nature of the deviation (non-conformance)
 - b. number of units (and serial/lot numbers) to be delivered in this configuration
 - c. any impacts to logistics support elements (such as software, manuals, spares, tools, and similar) being utilized by government personnel or to the operational use of the product
 - d. information about remedial actions being taken to prevent reoccurrence of the non-conformance

The following references may be useful in defining content: MIL-HDBK-61, Configuration Management Guidance (paragraph 4.3 and Table 4-9) and ANSI/EIA-649-1998, National Consensus Standard for Configuration Management (paragraph 5.3.4).

END OF DI-CMAN-80640C.

DATA ITEM DESCRIPTION**Title:** CONFIGURATION STATUS ACCOUNTING INFORMATION

Number:	DI-CMAN-81253A	Approval Date:	20000930
AMSC Number:	D7396	Limitation:	N/A
DTIC Applicable:	No	GIDEP Applicable:	No
Office of Primary Responsibility: D/DUSD(AT&L)SE			
Applicable Forms: N/A			

Use, Relationships: The Configuration Status Accounting (CSA) information provides details about the current configuration of items being developed for and/or used in the DoD inventory; about documentation and identification numbers relating to those items; and about changes to the items and their configuration documentation. This information is needed to manage and support those items during their life cycle.

This Data Item Description (DID) contains the format, content and preparation instructions for the data product resulting from the work task specified in the contract. This Data Item Description (DID) contains the delivery requirements for CSA information; the format for delivery, either in hard copy or electronic form, must be specified in the contract.

Data Item Description submittal in Extensible Markup Language (XML) is acceptable. An XML Document Type Definition (DTD), associated XML document template, and other information is available from <http://www.geja.org/836/>

This DID supersedes DI-CMAN-81253.

Requirements:

1. Reference documents. The applicable issue of the document cited herein, including its approval date and the date of any applicable amendments, notices, and revisions, shall be as specified in the contract.
2. Format and content. CSA information shall be provided in contractor's format. The content shall include, where applicable, information about the following:
 - a. specifications generated for this project
 - b. drawings generated for this project
 - c. software listings generated for this project
 - d. supporting documents (such as test procedures, reports, analyses) generated as a part of this project
 - e. special identifiers utilized to "tag" parts, assemblies, software, used in the product
 - f. listings of parts installed in each serial-numbered product as delivered and as changed through maintenance and modification activities
 - g. engineering changes and their implementation activities
 - h. deviations and activities related to obtaining the consideration
 - i. configuration audit action items and their closeout
 - j. for each project document, organizations performing the roles of Current Document Change Authority, Application Activity, and Document Custodian

DI-CMAN-81253A

The following references may be useful in defining content: MIL-HDBK-61, Configuration Management Guidance (in the CSA sections of Tables 2-1, 2-2, 2-3, and 2-4 and in paragraph 5 and Table 5-1) and ANSI/EIA-649-1998, National Consensus Standard for Configuration Management (paragraph 5.4) may be used to select/describe the detailed information elements.

END OF DI-CMAN-81253A.

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)					Form Approved OMB No. 0704-0188										
<small>The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0701-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the</small>															
A. CONTRACT LINE ITEM NO.		B. EXHIBIT		C. CATEGORY: TDP _____ TM _____ OTHER <input checked="" type="checkbox"/>											
D. SYSTEM/ITEM SECRET Logistics Integration			E. CONTRACT/PR NO.		F. CONTRACTOR										
1. DATA ITEM NO.	2. TITLE OF DATA ITEM			3. SUBTITLE											
A006	Depot Maintenance Cost Report			Accounting Report											
4. AUTHORITY (Data Acquisition Document No.) DI-FNCL-80462			5. CONTRACT REFERENCE SOW 4.1		6. REQUIRING OFFICE MCLBA (590)										
7. DD 250 REQ Lt	9. DIST STATEMENT REQUIRED	10. FREQUENCY MTHLY	12. DATE OF FIRST SUBMISSION SDARP		14. DISTRIBUTION										
8. APP CODE N/A	A	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION SDARP		-a. ADDRESSEE										
16. REMARKS					b. COPIES										
					Draft	Reg	Repro								
<p>Blk 4- Contractor format is authorized. "Actual Costs" are defined, for purposes of this Task Order, as SECRET Exchange Costs (charges to be billed to the customer's RIP account) and SECRET core credits. Paragraphs 10.2.4 and 10.2.5 do not apply. "Repair Part Number" (ref para 10.2.6) shall consist of the MILSTRIP Document Number and SECRET NSN. Further clarification of requirements are contained in the contract (Task Order) reference.</p> <p>Blk 12 & 14- An Accounting Report (tailored for each RIP site) shall be sent electronically to each addressee listed in paragraph 4.1 of the SOW, within the first five (5) days of the following month. First submission is due 30 DAC.</p> <p>DISTRIBUTION STATEMENT A: Approved for public release, distribution is unlimited.</p>					See Blk 16			0	6	0					
										15. TOTAL			0	6	0
G. PREPARED BY			H. DATE		I. APPROVED BY		J. DATE								

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

DATA ITEM DESCRIPTION			FORM APPROVED OMB No 0704-01									
1 TITLE		2 IDENTIFICATION NUMBER										
Depot Maintenance Cost Report		DTI-FMEL-80462										
3 DESCRIPTION/PURPOSE												
<p>3.1 The Depot Maintenance Cost Report identifies the actual costs of depot maintenance.</p> <p>3.2 The data is used to compare actual costs versus programmed (contract) costs and in conjunction with periodic progress reports to ascertain the completion status of separately identified functional tasks and items.</p>												
4 APPROVAL DATE (YYMMDD)	5 OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6a DTIC APPLICABLE	6b GIDEP APPLICABLE									
871015	A/AMCCOM/RC											
7 APPLICATION/INTERRELATIONSHIP												
<p>7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.</p> <p>7.2 This DID is applicable to the acquisition of the actual costs of contractor provided depot maintenance.</p>												
8 APPROVAL LIMITATION		9a APPLICABLE FORMS	9b AMSC NUMBER									
			A4243									
10 PREPARATION INSTRUCTIONS												
<p>10.1 <u>Format</u>. The Depot Maintenance Cost Report shall be in a contractor selected format. When consistent with an effective presentation, the contractor selected format used in the initial submission shall be used for subsequent submissions. A typical format for the Depot Maintenance Cost Report is shown at Figure 1.</p> <p style="text-align: center;">DEPOT MAINTENANCE COST REPORT</p> <p>Contractor/Government Activity _____</p> <p>Contract Number _____</p> <p>Reporting Period _____</p> <table style="width:100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: center; border-bottom: 1px solid black; font-size: x-small;">SPECIFIC LOCATION</th> <th style="text-align: center; border-bottom: 1px solid black; font-size: x-small;">DEPOT LEVEL MAINTENANCE COSTS</th> <th style="text-align: center; border-bottom: 1px solid black; font-size: x-small;">REPAIR PART NUMBER, QUANTITY, NOMENCLATURE, AND COSTS</th> <th style="text-align: center; border-bottom: 1px solid black; font-size: x-small;">TOTAL COSTS</th> </tr> </thead> <tbody> <tr> <td style="border-top: 1px solid black; height: 20px;"> </td> </tr> </tbody> </table> <p style="text-align: center; margin-top: 20px;">FIGURE 1. <u>Depot maintenance cost report</u></p> <p style="text-align: right; margin-top: 5px;">(Continued on Page 2)</p>					SPECIFIC LOCATION	DEPOT LEVEL MAINTENANCE COSTS	REPAIR PART NUMBER, QUANTITY, NOMENCLATURE, AND COSTS	TOTAL COSTS				
SPECIFIC LOCATION	DEPOT LEVEL MAINTENANCE COSTS	REPAIR PART NUMBER, QUANTITY, NOMENCLATURE, AND COSTS	TOTAL COSTS									
11 DISTRIBUTION STATEMENT												
DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.												

DI-FNCL-80462

10. PREPARATION INSTRUCTIONS (Continued)

10.2 Content. The Depot Maintenance Cost Report shall delineate the following data:

10.2.1 Identification of the Contractor or Government Activity including full name, address, and telephone number(s).

10.2.2 Identification of the Contract Number.

10.2.3 Identification of the Reporting Period.

10.2.4 The SPECIFIC LOCATION of each end item.

10.2.5 The DEPOT LEVEL MAINTENANCE COSTS incurred (excluding repair parts costs) as a RESULT OF WORK performed to accomplish contractor depot level maintenance at each location.

10.2.6 The REPAIR PART NUMBER, QUANTITY, NOMENCLATURE, AND COSTS at each location.

10.2.7 The TOTAL COSTS for maintenance and parts at each location.

DATA ITEM DESCRIPTION		Form Approved DHS No. 0704-0182 Exp. Date: Jun 30, 1986	
1. TITLE Contractor's Progress, Status and Management Report		2. IDENTIFICATION NUMBER DI-MGMT-80227	
3. DESCRIPTION/PURPOSE 3.1 The Contractor's Progress, Status and Management Report indicates the progress of work and the status of the program and of the assigned tasks, reports costs, and informs of existing or potential problem areas.			
4. APPROVAL DATE (YYMMDD) 860905	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) N/SPANAR	6a. DTIC REQUIRED	6b. GIDEP REQUIRED
7. APPLICATION/INTERRELATIONSHIP 7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement for this data included in the contract. 7.2 This DID may be applied in any contract and during any program phase. 7.3 This DID supersedes DI-A-2090A, DI-A-3025A, UDI-A-22050B, UDI-A-22052A, UDI-A-23960, DI-A-30024, and DI-A-30606. (cont. on page 2)			
8. APPROVAL LIMITATION		9a. APPLICABLE FORMS	9b. AMSC NUMBER N3947
10. PREPARATION INSTRUCTIONS 10.1 <u>Contract</u> - This data item is generated by the contract which contains a specific and discrete work task to develop this data product. 10.2 <u>Format</u> - This report shall be typewritten on standard size (e.g. 8 1/2" by 11") white paper, and securely stapled. Pages shall be sequentially numbered. All attachments shall be identified and referenced in the text of the report. The report shall be prepared in the contractor's format and shall be legible and suitable for reproduction. 10.3 <u>Content</u> - The report shall include: a. A front cover sheet which includes the contractor's name and address, the contract number, the nomenclature of the system or program, the date of the report, the period covered by the report, the title of the report, either the serial number of the report or the Contract Data Requirements List (CDRL) sequence number, the security classification, and the name of the issuing Government activity; b. Description of the progress made against milestones during the reporting period; c. Results, positive or negative, obtained related to previously-identified problem areas, with conclusions and recommendations; d. Any significant changes to the contractor's organization or method of operation, to the project management network, or to the milestone chart; e. Problem areas affecting technical or scheduling elements, with background and any recommendations for solutions beyond the scope of the contract; f. Problem areas affecting cost elements, with background and any recommendations for solutions beyond the scope of the contract; g. Cost curves showing actual and projected conditions throughout the contract; h. Any cost incurred for the reporting period and total contractual expenditures as of reporting date; i. Person-hours expended for the reporting period and cumulatively for the contract; j. Any trips and significant results; (cont. on page 2)			

DI-MGMT- 80227

7. APPLICATION/INTERRELATIONSHIP (Cont'd)

7.4 Paragraphs 10.3.f, 10.3.g, and 10.3.h herein should be tailored on DD Form 1423 when such cost data is already submitted through a sophisticated cost reporting system under the contract.

10. PREPARATION INSTRUCTIONS (Cont'd)

- k. Record of all significant telephone calls and any commitments made by telephone;
- l. Summary of Engineering Change Proposal (ECP) status, including identification of proposed ECPs, approved ECPs, and implemented ECPs;
- m. Contract schedule status;
- n. Plans for activities during the following reporting period;
- o. Name and telephone number of preparer of the report;
- p. Appendixes for any necessary tables, references, photographs, illustrations, and charts.

