

PRESIDENTIAL RECOGNITION

1. Purpose. The President reestablished two award programs, the Presidential Letter of Commendation and the Presidential Management Improvement Award. These programs are designed to honor military and civilian personnel who have made extraordinary contributions toward cost saving and management improvement. The awards emphasize the importance of reducing the costs to the Government and improving the efficiency and effectiveness of Government operations.
2. Criteria. The eligibility threshold for both awards is tangible savings of at least \$250,000.00. Such savings might be derived from any or all of the following:
 - a. Reduction in operating costs.
 - b. Better use of staff or material resources.
 - c. Elimination of fraud, waste, or abuse.
 - d. Reduced budget requests (from previous levels).
 - e. Widespread or Government-wide application.
 - f. Degree of simplification, improved performance, or creativity involved.
 - g. Increased output.

The accomplishment could be a suggestion, invention, special achievement or other productivity initiative. In order to be eligible for Presidential recognition, a cash award or honorary award must have been authorized for the accomplishment. Nominees may include: individuals, small working groups, teams, or task forces. The awards are not intended for organizational recognition.

3. Form of Award. Presidential Letters of Commendation will be presented by the Secretary of the Navy or the Secretary's designee at appropriate ceremonies. Presidential Management Awards consist of a plaque which will be presented at a White House ceremony.
4. Nominating Procedure. Presidential Letters of Commendation

ENCLOSURE (5)

will be authorized on a continuing basis and nominations may be submitted at any time. All nominees for Presidential Management Improvement Awards, which are presented annually, must first have received a Presidential Letter of Commendation. When the annual call for Presidential Management Improvement Award nominees is issued, activities may nominate only those personnel who have received a Presidential Letter of Commendation. An original and six copies of award nominations are to be forwarded through the chain of command to the CMC (MPC-34). The following information is required:

- a. Name and grade.
- b. Organizational address and phone number.
- c. Type of recognition granted for the accomplishment.
- d. Brief description of contribution. Adequate documentation on the tangible savings must be included in order to expedite the validation process.

ENCLOSURE (5)