

INVENTIONS

1. An invention is the development of a new and useful process, machine, manufacture or composition of matter, or any new and useful improvement thereof which is or may be patentable under the patent laws of the United States. An invention disclosure should be made promptly to a patent office to protect the interests of both the inventor and the Government and to assure eligibility for an award. Invention disclosures will be evaluated on their contribution to efficiency, economy, or other improvement in operations or on its value to the public interest. Action will be taken either to approve it for further patent processing, approve it for publication consideration, or to terminate processing.

2. When an invention disclosure results in filing a patent application, the U. S. Patent and Trademark Office will notify the inventor and the appropriate incentive awards authority. Upon receipt of this notification, the inventor may present it to the cognizant award authority who will initiate action to grant an initial award of \$200 to the inventor. Where two or more employees and/or military members are co-inventors, each is to be granted an award of \$200.

3. Upon notification that the U. S. Patent and Trademark Office has issued a patent (or a notice of allow ability in those instances where issuance of a patent will be deferred because of security restrictions) the inventor becomes eligible for an additional award of \$500. When two or more employees or military members are co-inventors, the award to each eligible co-inventor will be \$250.

4. When an invention disclosure is selected for publication in lieu of further patent processing, the inventor will send a copy of the publication draft and notification of its selection for publication to the award authority. The award authority will then initiate action to grant an award of \$100 to the inventor. Where two or more employees or military members are co-inventors, an award of \$200 will be divided equally among the eligible co-inventors.

5. In addition to the above patent and publication awards, all inventions filed in the U. S. Patent and Trademark Office or selected for publication will be given additional award consideration based on actual use or value. Therefore, awards authorized under this paragraph fall into two categories:

ENCLOSURE (2)

a. Those specific amounts granted for inventions, patents, and publications; and;

b. Those based on actual use or value using Appendix A or B of the Beneficial Suggestions Program Concept of Operations of this Order for computing amount.

6. The overall cash award paid for any one contribution will be the total amount authorized in paragraph 5a or 5b above, whichever is greater. When prior awards (regardless under which category granted) total less than a subsequent award, the amount of the first award is deducted. If the first award is greater than a subsequent award, no further award will be paid.

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